



PEPPS

Preparatory School and College

Creating Tomorrow's Leaders

2017 APPLICATIONS

Grade 2 - 11 application forms are available from 04 April 2016

Grade R - 1 application forms are available from 01 June 2016

Grade R Applications

Fri 22 July:	All application forms must be submitted
Sat 13 August:	Grade R screening
Wed 31 August:	Notice of results to be issued by email
Wed 07 September:	Meet and Greet Meeting for successful applicants

Grade 1 Applications

Wed 19 August:	All application forms must be submitted
Sat 03 September:	Grade 1 School Readiness Testing day (08h00 - 10h00)
Wed 14 September:	Notice of results to be issued by email
Wed 21 September:	Meet and Greet Meeting for successful applicants

Grade 8 Applications

Wed 20 July:	All application forms must be submitted
Sat 23 July:	Grade 8 Testing day (08h00 - 10h00)
Mon 05 September:	Notice of results to be issued by email
Mon 12 September:	Meet and Greet Meeting for successful applicants

Grade 2 -11 Applications

Wed 17 August:	All application forms must be submitted
Sat 20 August:	Grade 2 - 11 Testing day (08h00 - 10h00)
Mon 19 September:	Notice of results to be issued by email

Please note that admission into the school is firstly determined by the number of places available per grade. Re-enrolment of our present learners must first be confirmed.

Interviews with applicants will be requested, but do not guarantee a place.

Please take note of our Admission Policy.



ADMISSION POLICY

1. No child will be refused admission to PEPPS Polokwane Preparatory School and College on the grounds of race or religious belief.
2. All children seeking admission to the school must pass the admission test.
3. All applicants granted admission to the school will be expected to abide by the Code of Conduct for Learners and the Uniform Policy.
4. All applicants will be expected to participate in all compulsory school events and extra-mural activities offered at the school.
5. All parents will abide by the promotion policy of the school.
6. Where selection becomes necessary because the number of successful applicants exceeds the number of available spaces, selection shall be based on the following criteria.
 - 6.1. Preference will be given to applicants based on their performance in the admission test.
 - 6.2. Preference will be given to siblings, except where this is not in the best interests of the applicant or the applicant has not passed the admission test.
 - 6.3. Preference will be given to applicants with a record of involvement in, or who demonstrate an interest in, one or more of the cultural and sporting activities which form part of this school's extra-curricular programme.
 - 6.4. Preference will be given to applicants who receive unconditional recommendation from their previous school, where applicable.
 - 6.5. Preference will be given to applicants who have attended the school before or are children of past pupils of the school.
 - 6.6. The capacity of the school to provide an acceptable quality of education to the applicant (this applies particularly to applicants with special needs and barriers to learning).
 - 6.7. As the school is co-educational it is school policy as far as possible to admit an equal number of girls and boys.
 - 6.8. The requirements of the credit check must be met.
 - 6.9. Interviews with applicants will be requested, but do not guarantee a place.
 - 6.10. All foreign students must pay fees termly in advance.
 - 6.11. In consultation with the Board of Trustees, the Head's decision is final and no further negotiations will be entered into.



SCHOOL FEE STRUCTURE – 2016

Application Fee (non refundable)
R 400.00 per application.....once off for new applications
(Application fees **must be paid at the School Office** when handing in the Application Form)

Capital Development Fee (non refundable)
R 2,500.00 per learner.....New learners and/or Gr 8 Enrolment

Infrastructure Levy (non refundable)
R 750.00 per learner.....billed annually in June

School fees are payable for 12 months ie January to December and are due monthly IN ADVANCE on or before the first day of each month.

	2016	2016	2016	2016	2016	2016	2016
Grade	Monthly Fee	6 months Total	5 % discount	Amount to pay by 31 January or 30 June	12 months total	10 % discount	Amount to pay by 31 January
Grade R	R 1,898.00	R 11,388.00	R 569.40	R 10,818.60	R 22,776.00	R 2,277.60	R 20,498.40
Grade 1	R 2,455.00	R 14,730.00	R 736.50	R 13,993.50	R 29,460.00	R 2,946.00	R 26,514.00
Grade 2	R 2,466.00	R 14,796.00	R 739.80	R 14,056.20	R 29,592.00	R 2,959.20	R 26,632.80
Grade 3	R 2,531.00	R 15,186.00	R 759.30	R 14,426.70	R 30,372.00	R 3,037.20	R 27,334.80
Grade 4	R 2,549.00	R 15,294.00	R 764.70	R 14,529.30	R 30,588.00	R 3,058.80	R 27,529.20
Grade 5	R 2,607.00	R 15,642.00	R 782.10	R 14,859.90	R 31,284.00	R 3,128.40	R 28,155.60
Grade 6	R 2,670.00	R 16,020.00	R 801.00	R 15,219.00	R 32,040.00	R 3,204.00	R 28,836.00
Grade 7	R 2,746.00	R 16,476.00	R 823.80	R 15,652.20	R 32,952.00	R 3,295.20	R 29,656.80
Grade 8	R 3,036.00	R 18,216.00	R 910.80	R 17,305.20	R 36,432.00	R 3,643.20	R 32,788.80
Grade 9	R 3,112.00	R 18,672.00	R 933.60	R 17,738.40	R 37,344.00	R 3,734.40	R 33,609.60
Grade 10	R 3,144.00	R 18,864.00	R 943.20	R 17,920.80	R 37,728.00	R 3,772.80	R 33,955.20
Grade 11	R 3,403.00	R 20,418.00	R 1,020.90	R 19,397.10	R 40,836.00	R 4,083.60	R 36,752.40
Grade 12	R 4,371.00	R 26,226.00	R 1,311.30	R 24,914.70	R 52,452.00	R 5,245.20	R 47,206.80
This is for school fees only and does not include any sundries							

Proof of payment must be either faxed to 087 234 2575 or emailed to nadine@peppscollege.co.za

NB: Further charges (eg stationery, some textbooks and workbooks, school outings, etc) will be added to your account throughout the year as and when necessary. You will be notified in advance of these charges.

Please note that the PEPPS School Fee Structure is reviewed annually by the PEPPS Trust.



**2017 APPLICATION FOR ADMISSION
GRADE 2 – GRADE 11**

The following must be handed in **with** this application form:

1. **A non-refundable R400.00 application fee**
2. **The child's ORIGINAL birth certificate - copy will be made by the office.**
3. **The child's ORIGINAL passport (for foreign learners) - copy will be made by the office.**
4. **2 identify photographs of the child.**
5. **A copy of the child's latest report card**
6. **A copy of proof of residential address (e.g water and lights account) not older than 3 months.**
7. **Copies of both parents' identity documents.**
8. **Completed Credit Check Agreement Form.**
9. **The child's current school must complete and submit the Information for Admission Form.**

Grade Applying for: _____ **Year of Birth:** _____

Name of Present School: _____ Present Grade: _____

Child's First Names (in full): _____

Child's name to be used on all correspondence: _____

Surname: _____ Male / Female: _____

Date of Birth: _____ Nationality: _____

Child's Home Language: _____ Hostel required (delete inapplicable): **YES / NO**

Very Important - Please supply the correct and complete contact telephone numbers and email addresses to enable us to contact you and send correspondence.

	FATHER/GUARDIAN			MOTHER/GUARDIAN				
FULL NAMES								
IDENTITY NUMBER								
SIGNATURE								
MARITAL STATUS OF PARENTS								
OCCUPATION								
EMPLOYER								
EMPLOYER ADDRESS								
PERSAL / PERSONNEL NUMBER								
WORK TELEPHONE NUMBER								
HOME TELEPHONE NUMBER								
CELLULAR NUMBER								
EMAIL ADDRESS								
PHYSICAL HOME ADDRESS								
POSTAL ADDRESS								
ALUMNI/ PAST PEPPS PUPIL	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

Reason for applying to PEPPS Polokwane: _____

How did you hear about PEPPS Polokwane? (Friend, family, advertisement, etc): _____

Do you already have a child at PEPPS Polokwane School? (This can ONLY be a brother or a sister, NOT a cousin)

Yes No (please tick)

If yes, please state child's name, and class/grade:

Any special illness / problems suffered by the child? Yes No (please tick)

If yes, please detail:

REFEREE

Kindly supply below the name ,contact details and address of a family friend, Minister of Religion or other suitable person as a referee:

DECLARATION:

Please read very carefully before signing as this form is **a legal and binding document.**

Are you or have you applied for administration, debt review or Sequestration? Yes No

If yes, please detail: _____

FALSIFICATION OF ANY OF THE ABOVE WILL JEOPARDISE YOUR CHILD'S APPLICATION AND REGISTRATION

NAME - PARENT / GUARDIAN

SIGNATURE – PARENT / GUARDIAN

NAME – WITNESS

SIGNATURE – WITNESS

DATE

NB: This form is for administration purposes and DOES NOT automatically guarantee your child a place in PEPPS Polokwane Preparatory School and College

To be completed by the person responsible for the child's school fees

Full Name and Surname: _____

ID Number: _____

Relationship to Child: _____

Signature: _____

Cell Number: _____



CREDIT CHECK AGREEMENT FORM

As per our Terms and Conditions for Admission, and in compliance with the National Credit Act 34 of 2005, PEPPS Preparatory School and College will conduct a credit enquiry on the applicants for the purpose of setting a limit to services provided, and the applicants give their consent for such an enquiry to be conducted.

FATHER / GUARDIAN

Full Name: _____

ID No: _____

If not an SA ID document –

Passport Number: _____

Date of Birth: _____

Signature: _____

Date: _____

MOTHER / GUARDIAN

Full Name: _____

ID No: _____

If not an SA ID document –

Passport Number: _____

Date of Birth: _____

Signature: _____

Date: _____

PERSON RESPONSIBLE FOR THE CHILD'S SCHOOL FEES (if not a parent)

Full Name: _____

ID No: _____

Relationship to child: _____

If not an SA ID document –

Passport Number: _____

Date of Birth: _____

Signature: _____

Date: _____



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INFORMATION FOR ADMISSION TO PEPPS POLOKWANE PREPARATORY SCHOOL AND COLLEGE

CONFIDENTIAL

**To be returned directly to PEPPS School after completion by present SCHOOL PRINCIPAL.
Please fax / email the completed form as soon as possible.**

1. Name of Pupil: _____ Present Grade: _____
 Present School: _____ Date of Birth: _____
 Number of years at present school: _____ School Fees per month: _____

2. Academic: Please rate ability and indicate % obtained (if available)

1. Not Achieved	2. Elementary achievement	3. Moderate achievement	4. Adequate achievement
5. Substantial achievement	6. Meritorious achievement	7. Outstanding achievement	

1 – 7 %

English Home Language		
Afrikaans 1 st Additional Language		
Mathematics		

3. Sport: Please list involvement _____

4. Cultural Activities: Please list involvement _____

5. **School fees:** Paid in full / Not paid / Monthly payments paid to date / Monthly fees behind by ___ months
(Please circle appropriate comment)

Comment: _____

6. Notable achievements: _____

7. Character and Leadership potential: _____

8. Any known problems (eg Family, emotional, remedial, medical, behavioural, ability to adapt, etc): _____

9. Parental involvement at present school (please specify): _____

10. Should we accept this pupil, is there any relevant information you would like to draw our attention to?
 If so, please specify: _____

PRINCIPAL'S NAME: _____

PRINCIPAL'S SIGNATURE: _____

DATE: _____

PLACE
SCHOOL STAMP
HERE